

From

Director Secondary Education,  
Haryana, Panchkula.

To

All District Education Officers


Memo No. 1/60-2017 eGov/Cell  
Dated, Panchkula, the 13/06/2017

Subject: Clarification regarding approval of Service Profile.

Kindly refer to the subject cited above.

It has been reported that service profile of employees is not being approved for the reason that leaves of concerned employees are pending for approval.

In this connection, it is clarified that approval of profile should not be refused/heldup for the reason that the leave application of any employee is yet to be decided. Rather it may be ensured that every genuine case is taken up for approval of genuine entries and it may be verified of the record that the employee, whose profile is being approved is bonafide employee of the department.

  
Virender Singh, HCS  
Additional Director Admn.  
O/o Director Secondary Education,  
Haryana, Panchkula.