

**OFFICE OF DIRECTOR SECONDARY EDUCATION, HARYANA  
PANCHKULA**

**Order No. 20/51-2019 PGT-II (7)**

**Dated Panchkula, the 08.03.2019**

Smt. Sushma Verma, PGT Economics, Govt. Sr. Sec. School, Mullana, Ambala is hereby granted Child Care Leave w.e.f. **08.03.2019 to 30.05.2019 (84 days)** as per Finance Department Instructions No. 11/102/2009-3FR dated 05.02.2010, 05.11.2012 and letter No.11/102/2009-3FR/28067 dated 01.02.2016.

**D. K. Behera  
Director Elementary Education  
Haryana, Panchkula**

**ENDST. NO. EVEN**

**DATED, PANCHKULA THE 11-03-2019**

A copy is forwarded to the following for information and necessary action:-

1. District Education Officer, Ambala w.r.t E/2/2019/8933 dated 26.02.2019.
2. Principal, Govt. Sr. Sec. School, Mullana, Ambala.
3. Official concerned.
- ✓ 4. I.T Cell, H.Q for uploading the orders on the website.

*u de*  
**Dy. Superintendent PGT-II  
for Director General Secondary Education  
Haryana, Panchkula**  
*h*



GOVERNMENT OF HARYANA/ हरियाणा सरकार  
**Directorate Elementary Education**  
**मौलिक शिक्षा निदेशालय**

शिक्षा, संस्कृति एवं विकास  
 Education, Culture and Development  
 EDUCATION DEPARTMENT  
 शिक्षा विभाग, हरियाणा  
 तमसो मा ज्योतिर्गमय  
 From Darkness lead me to Light

www.secondaryeducation.com / e-mail: edusecondary@hry.nic.in

Order No. 7/15-2019 HRM-II(4)

Dated, Panchkula the 08.03.2019

Sh. Praveen Kumar Mor, S.S Master, GSSS Uchana [1921] Distt. Karnal is hereby deputed in for one year i.e upto 31.01.2020 at the disposal of office of Addl. Deputy Commissioner, Karnal.

Note:- Salary will be drawn from GSSS Uchana [1921] Distt. Karnal.

**P. K. Das**

**Additional Chief Secy. to Govt. Haryana,  
 School Education Department, Chandigarh**

Endst. No. Even:

Dated Panchkula, The 8-3-19

A copy is forwarded to the following for information and necessary action:-

1. Additional Deputy Commissioner, Karnal.
2. District Elementary Education Officer, Karnal. He/She is directed to relieve the official immediately in compliance of this order.
3. Principal, GSSS Uchana [1921] Distt. Karnal.
4. Sh. Praveen Kumar Mor, S.S. Master, GSSS Uchana [1921] Distt. Karnal. It is directed that he/she will join his/her previous place of posting immediately after the expiry of deputation period and he/she will be treated absent from duty in case of non-joining his/her previous place of posting.
5. I.T. CELL.

*(Signature)*  
 Dy. Superintendent HRM-II  
 for Director Elementary Education  
 Haryana, Panchkula

From

Director Elementary Education, Haryana,  
Shiksha Sadan, Sector-5, Panchkula.

To

District Elementary Education Officer,  
Ambala & Panchkula.

Memo No. 12/26-2019 HRM-II (4)  
Dated, Panchkula, the


**Subject:- Transfer/Adjustment of guest faculty Master/Mistress.**

Kindly refer to your Memo. No. E-1/19/9411 dated 07.03.2019 the subject cited above.

The following guest faculty Master/Mistress is, hereby, transfer/adjusted in the school mentioned below against his/her name under rule of work load and demand. However, this transfer/adjustment is done due to unavoidable circumstances as an exceptional case on medical ground :-

Sr. No.	Name & Present place of posting of guest faculty	Place where guest faculty engaged.
1.	Smt. Renu Bansal [5012878], Guest SS Mistress, GHS Fatehpur [65] Distt. Ambala.	GMS Sector 25 [6609] Distt. Panchkula against vacancy.

Note :- TA/DA will not be admissible.

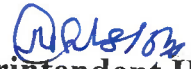
  
Superintendent HRM-II  
for Director Elementary Education  
Haryana, Panchkula

Endst. No. Even

Dated, Panchkula, the 8-3-19

A copy is forwarded to the following for information and necessary action:-

✓ I. I.T. Cell.

  
Superintendent HRM-II  
for Director Elementary Education  
Haryana, Panchkula

**Regd.**  
From

Director Elementary Education, Haryana,  
Shiksha Sadan, Sector-5, Panchkula.

To

District Elementary Education Officer,  
**Sirsa.**

Memo No. **32/14-2019 M-II (4)**

Dated, Panchkula, the **8/3/19**

**Subject: Medical Reimbursement Bill of Sh. Balram, SS Master, GMS Rupana Khurd, Distt. Sirsa.**

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Kindly refer to your memo No. E-3-2019/MR/6460 dated 02.01.2019 on the subject cited above.

The Medical Reimbursement Case of **Sh. Balram, SS Master, GMS Rupana Khurd, Distt. Sirsa** for the treatment of self from 23.01.2018 to 29.01.2018 at Santokba Durlabhji Memorial Hospital, Jaipur is sent to you in original to do the needful as per the directorate letter No. 10/30-2011 Admn. (4) Dated: 25.10.2012 that confers the power to sanction the bills for medical reimbursement to the Head of Office up to Rs. 50,000 & Rs.100,000 that has been further extended upto 3,00,000/- as per Health Department, Haryana letter No. **2/24/13-IHB-III dated 19.09.2016.**

The Administrative Department has granted relaxation in the policy for the treatment taken in an unapproved hospital as per guidelines issued by Finance Department, Haryana and Health Department, Haryana time to time.

Now the sanction is to be issued on PGI, Chandigarh/AIIMS, Delhi rates for the amount **Rs. 15,684/- (Rupees Fifteen Thousand Six Hundred and Eighty Four Only)** worked out by section officer on Annexure-A (exclude Non-admissible amount, if any).

**Encl. Original M.R. Bill & Vouchers.**

- 51 -  
Dy. Superintendent HRM-II  
for Director Elementary Education,  
Haryana, Panchkula.

Endst. No. Even:

Dated, Panchkula, the

A copy is forwarded to the following for information and necessary action.

1. Headmaster, GMS Rupana Khurd, Distt. Sirsa.
2. Sh. Balram, SS Master, GMS Rupana Khurd, Distt. Sirsa.
3. I.T. Cell.

*Handwritten signature*  
Dy. Superintendent HRM-II  
for Director Elementary Education  
Haryana, Panchkula *Handwritten signature*

From

Director Elementary Education, Haryana,  
Shiksha Sadan, Sector-5, Panchkula.

To

District Elementary Education Officer,  
Ambala.

Memo No. 12/13-2019 HRM-II (4)  
Dated, Panchkula, the


**Subject:- Transfer/Adjustment of guest faculty Master/Mistress.**

Kindly refer to the subject cited above.

The following guest faculty Master/Mistress is, hereby, transfer/adjusted in the school mentioned below against his/her name under rule of work load and demand. However, this transfer/adjustment is done due to unavoidable circumstances as an exceptional case on medical ground :-

Sr. No.	Name & Present place of posting of guest faculty	Place where guest faculty engaged.
1.	Smt. Sushma Deswal [5011487], Guest Math Mistress u/t from GSSS Nara [2124] Distt. Panipat to GSSS Chhapra [154] Distt. Ambala	GSSS Kesri [25] Distt. Ambala against vacancy.

Note : - TA/DA will not be admissible.

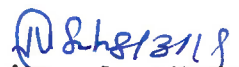
  
Superintendent HRM-II  
for Director Elementary Education  
Haryana, Panchkula

Endst. No. Even

Dated, Panchkula, the 8-3-19

A copy is forwarded to the following for information and necessary action:-

1. I.T. Cell.

  
Superintendent HRM-II  
for Director Elementary Education  
Haryana, Panchkula

OFFICE OF THE DIRECTOR ELEMENTARY EDUCATION HARYANA PANCHKULA

Order No. 3/37-2019 HRM-1(3)

Dated, Panchkula, the 06.03.2019

Smt. Anantana Yadav, TGT English, GSSS Hansaka (Rewari) is hereby granted the leave on following conditions:-

Sr. No.	Name of Leave	From	Rule applicable
1	Child Care Leave	21.02.2019 to 20.05.2019	C.S. Instruction No. 11/102/2009-3FR dated 01.02.2016/05.07.2012/05.11.2012

1. That the official would have continued to officiate in class-III during her proceeding on leave with permission to Affix / Suffix holidays.
2. That she would draw the usual HRA and other allowances during the period of leave and she is likely to return to the post to which these allowances are attached.
3. That the officer/official would have continued to officiate in Class-III but she proceeds on leave during above period.

Dr. VANDANA DISODIA  
ADDITIONAL DIRECTOR ADMINISTRATION  
O/O DIRECTOR ELEMENTARY EDUCATION  
HARYANA, PANCHKULA.

Endst. No. Even:

Dated, Panchkula, the 11.03.2019

A copy is forwarded to the following for information and necessary action:-

Regd:

1. Accountant General (A&E) Haryana Chandigarh.
2. District Elementary Education officer Rewari his memo No.E-2/19/2121 dated 29.01.2019.
3. Principal/Headmaster, GSSS Hansaka (Rewari).
4. Smt. Anantana Yadav, TGT English, GSSS Hansaka (Rewari).
5. I.T Cell.

*DBL/11/3/19*  
SUPERINTENDENT HRM-1  
FOR DIRECTOR ELEMENTARY EDUCATION  
HARYANA, PANCHKULA

1. The first part of the document discusses the importance of maintaining accurate records of all transactions. This is essential for ensuring the integrity of the financial statements and for providing a clear audit trail. The records should be kept up-to-date and should be accessible to all relevant parties.

2. The second part of the document outlines the procedures for handling discrepancies. It is important to identify any errors as soon as possible and to investigate the cause of the discrepancy. Once the cause has been identified, the appropriate corrective action should be taken to prevent the error from recurring.

3. The third part of the document discusses the role of the internal control system. This system is designed to prevent and detect errors and fraud. It should be designed to be effective and efficient, and it should be regularly reviewed and updated to reflect changes in the business environment.

4. The fourth part of the document discusses the importance of communication. It is essential for all employees to understand their role in the internal control system and to be encouraged to report any errors or suspicious activities. Regular communication and training are essential for ensuring the effectiveness of the internal control system.

**OFFICE OF THE DIRECTOR ELEMENTARY EDUCATION HARYANA, PANCHKULA**

**ORDER NO. KW 2/3-2019-HRM-1 (1)**

**DATED 08.03.2019**

In partial modification of order No. 2/3-2019 HRM-1 (1) dated 20.02.2019, the temporary place of posting in respect of the following TGT Physical Education is modified as under:-

**TGT Physical Education:-**

Sr. No.	Name & Designation	Present Place of posting	Allotted station	Remarks
1	Monika D/o Sh. Ranbeer Singh VPO Tiwala District:- Bhiwani MN:183 RN:20120141	GSSS Kari Adu (Charkhi Dadri) [4348]	GSSS Kari Adu (Charkhi Dadri) [4348]	Against vacancy of PTI

**Note: All other terms and conditions of appointment orders shall be same.**

**D.K. Behera  
Director Elementary Education  
Haryana, Panchkula**

**ENDST. NO. KW 2/3-2019-HRM-1 (1)**

**DATED PANCHKULA, THE 08.03.2019**

**A copy is forwarded to the following for information and necessary action:-**

1. District Elementary Education Officers, Concerned with direction that the candidate to whom station is allotted against vacancy of PTI must be joined immediately against vacant post in the allotted school and salary of the candidate may be drawn against any vacant post of TGT Cadre..
2. Heads of the institutions concerned.
3. Officials Concerned.
4. IT Cell (HQ)

**Superintendent HRM-I  
for Director Elementary Education  
Haryana, Panchkula**



From

Director Elementary Education,  
Haryana, Panchkula.

To

District Elementary Education Officer,  
Faridabad/Rohtak.

Memo No. 13/300-2017 ET-I (1)  
Dated, Panchkula

**Subject:- Extension of deputation of Smt. Sunil Devi, JBT, GPS Sehatpur (19056) District Faridabad to GPS Sector-1, District Rohtak.**

\*\*\*\*\*

Reference to this office Memo No. 13/300-2017 ET-I (1) dated 03.08.2018 on the subject cited above.

In continuation of this directorate above referred Memo No. the deputation of **Smt. Sunil Devi, JBT, GPS Sehatpur (19056) District Faridabad** is hereby extended for 4 months (120 days) against vacant post/work load in **GPS Sector-1, District Rohtak**. Last time extension granted. She may be relieved after this period of deputation Order.

*Srd*  
Superintendent ET-I  
for Director Elementary Education,  
Haryana, Panchkula.

Endst. No.

Dated Panchkula the *7.3.2019*

*✓* A copy is hereby forwarded to Joint Director, IT Cell for order uploading on website.

*J. B. Jy*  
Superintendent ET-I  
for Director Elementary Education,  
Haryana, Panchkula

From

Director Elementary Education,  
Haryana, Panchkula.

To

District Elementary Education Officer,  
Panchkula/Fatehabad

Memo No. 13/184-2018 ET-I (1)  
Dated, Panchkula

**Subject:- Extension of deputation of Smt. Anita JBT (2000249) GPS  
Bhagwanpur District Panchkula to District Fatehabad.**

\*\*\*\*\*

Reference to this office Memo No. 13/184-2018 ET-I (1) dated  
16.11.2018 on the subject cited above.

In continuation of this directorate above referred Memo No. the  
deputation of **Smt. Anita JBT (2000249) GPS Bhagwanpur District Panchkula** is  
hereby extended for 4 months (120 days) against vacant post/work load in **GPS  
Akanwali (11662) District Fatehabad**. Last time extension granted.

*S.d*  
Superintendent ET-I  
for Director Elementary Education,  
Haryana, Panchkula.

Endst. No.

Dated Panchkula the *8.3.2019*

*✓* A copy is hereby forwarded to Joint Director, IT Cell for order  
uploading on website.

*[Signature]*  
Superintendent ET-I  
for Director Elementary Education,  
Haryana, Panchkula

**OFFICE OF ADDITIONAL CHIEF SECRETARY HARYANA, SCHOOL  
EDUCATION DEPARTMENT, PANCHKULA**

Order No. 14/9-2019 ET-II (2)

Dated Panchkula the 08.03.2019

Sh. Avtar Singh, JBT Teacher (1015433) which has been transferred from GPS, Singhpura (17490), Block Odhan, District Sirsa to GPS Ramnagar (17697), Block Sirsa, District Sirsa and Sh. Satish Punia, JBT Teacher (1029846), has been transferred from GPS, Suray Nagar (12871), District Hisar to GPS Sultanpur, District Hisar on 16-09-2016 due to longer stay in new transfer policy 2016 through online transfer. The transfer order of both JBT Teachers are hereby cancelled due to 100% handicapped.

**Note:-** If the DDO allows the teacher to join without workload and sanction post, she/he will be responsible for the payment of salary to be given to the teacher.

P.K. DAS  
Additional Chief Secretary Haryana,  
School Education Department  
Panchkula


**OFFICE OF DIRECTOR ELEMENTARY EDUCATION, HARYANA,  
PANCHKULA**

Order No. 14/9-2019 ET-II (2)

Dated Panchkula the

A copy is forwarded to the following for information and necessary action.

1. District Elementary Education Officer Sirsa and Hisar. They may be also directed to join the teachers after carefully verification the documents of handicapped & the transfer order.
2. Head of the institution concerned. It is directed that the official may be immediate relieved/joined.
3. Technology officer (I.T. Cell).
4. Sh. Avtar Singh, JBT Teacher (1015433), GPS Ramnagar (17697), Block Sirsa, District Sirsa. He may be directed to join his duty to immediate effect.
5. Sh. Satish Punia, JBT Teacher (1029846), GPS Sultanpur, District Hisar. He may be directed to join his duty to immediate effect.

  
Superintendent ET-II  
for Director Elementary Education,  
Haryana, Panchkula