



- a) Post Graduate Teacher - Rs. 12090 + 4800 =16890/-  
b) Trained Graduate Teacher/  
C&V language teacher - Rs. 10230 + 4600 =14830/-  
c) Primary Teachers - Rs. 9300 + 4200 =13500/-

It is further made clear that the incumbents will continue to get their pension and other allowances including medical allowance as is admissible from time to time.

**Age:-**

The maximum age upto which re-employment is admissible is 65 years.

**Other terms of condition:-**

- a) Integrity of the candidate should not have been doubted during the entire service.  
b) No disciplinary or criminal matter of any type is pending at the time of retirement and considering for appointment on contract basis.  
c) No major penalty has been inflicted during the entire service.  
d) At the time of retirement, ACRs of last 10 years to tune of 70% in the category of good or better than that must exist.  
e) 70% results of the last 10 years of the school classes or Board classes should be plus.

**Note:** Regarding (a to e), the requisite information shall be provided by the candidate in the form of an affidavit duly attested by an Executive Magistrate.

- f) Principals and Headmasters (High Schools), Elementary Heads (Middle Schools), Head Teachers (Primay Schools) can be considered for PGT, TGT, C&V and PRT if they fulfil the qualifications and experience of the relevant subject.  
g) Medical fitness certificate from Civil Surgeon shall be mandatory every year.  
h) Each DEO/DEEO can engage upto 5% of the sanctioned strength in each cadre in the district if in a particular cadre the requirement is more, prior permission form the directorate shall be mandatory  
i) Each candidate shall be required to get his name recommended form the Principal/Head Master concerned of place residence of the candidate and Principal shall not recommend more than three candidates in order of merit

against a particular vacancy **by holding screening test Written Class Room transaction.**

- j) It shall be personal responsibility of the DEO/DEEO concerned that the candidate engaged is based upon the criteria of leave vacancy and specifically work load basis. It is further clarified that the teacher re-employed must have a work load of 36 & 39 periods for the post of PGT & TGT respectively. In case the workload is less than the prescribed norms in the school concerned then in that eventuality clubbing of the workload at the same station in different schools shall be ensured. In rare case, the teacher can also be given the workload in the school situated in the nearby village within a maximum distance of 2 km.
- k) **To operationalise the system, a central information database will be created. Any demand likely to arise in any school would first be uploaded on that site. This database would be linked to the school information site which has up to date information on class-wise and subject-wise information of students as well as teacher. The demand made would be got examined against the information available to calculate actual requirement of additional teaching support. The system would also generate information on availability of any surplus teaching staff available in nearby school.**
- l) Efforts shall be made to meet out the budget requirement firstly, out of the existing vacancies in the district and if still, separate allocation is required, the same shall be sought well in advance, so that prior approval of finance department can be obtained.
- m) Panel shall be prepared in the month of January every year and same will be valid for ensuing academic year i.e. from 1<sup>st</sup> April of the said year till 31<sup>st</sup> March of next year. Further, fresh panel shall be prepared each year.
- n) A candidate can apply only in one district of his place of residence.
- o) The entire allocation and appointment every year shall be done in a transparent manner through counseling by District Education Officer/ District Elementary Education Officer under the overall supervision of Director General/ Director Secondary Education and Director General/ Director Elementary Education, respectively in the month of February and well before the commencement of the fresh academic session or through

telephonic counseling in case of any vacancy arises in the middle of session. Principal/Head Master of the school, where leave vacancies are available, shall be a part of the counseling process, so as to ensure need and priority/recommendation on actual workload basis.

**Criteria for preparing panel:-**

Panel of retired teacher may be prepared as per seniority of that employee at the time of retirement.

*sd*

Assistant Director Elementary Education  
for Director General Elementary Education,  
Haryana, Panchkula

Dated, Panchkula

**Endst No even**

A copy is forwarded to Coordination DSE for further necessary action and information.

*sd*

Assistant Director Elementary Education  
for Director General Elementary Education,  
Haryana, Panchkula

Dated, Panchkula

**Endst No even**

A copy is forwarded to IT Cell (Elementary) for further necessary action and information.

*Kaula*

Assistant Director Elementary Education  
for Director General Elementary Education,  
Haryana, Panchkula

*M*

**Application for Re-employment of Retired**  
**Haryana Govt. Teachers**

Passport  
size photo  
of the  
candidate

1. Name and Post \_\_\_\_\_

2. Father's/Husband Name \_\_\_\_\_

3. Address \_\_\_\_\_  
with Mobile No., \_\_\_\_\_  
and E-mail if any \_\_\_\_\_

4. Post applied for \_\_\_\_\_  
(01 PGT, 02 TGT, 03 C&V, 04 JBT/PRT)

5. Date of Birth \_\_\_\_\_

6. Date of Retirement \_\_\_\_\_  
and school \_\_\_\_\_

7. Seniority Number \_\_\_\_\_  
at time of retirement \_\_\_\_\_

8. Preferential Block for \_\_\_\_\_  
Re-employment \_\_\_\_\_

9. Qualifications :-

Sr. No.	Qualification	Subject	Max. Marks	Marks Obtained	%age
(a)	Post Graduation				
(b)	Graduation				
(c)	B.Ed./D.Ed.				
(d)	10 + 2				
(e)	Matric				
(f)	Any other				